



Graduate Studies

Newsletter

Dean's Message

I'm pleased to kick off this winter's newsletter from Graduate Studies. The students and employees here have been working hard to ensure that graduate programs run smoothly, and you will find additional, specific guidance on best practices in this document. In addition, I describe below some of the new funding opportunities Graduate Studies has been developing.

Earlier this year, we introduced a new scholarship opportunity for incoming graduate students. These Graduate Studies Belonging Fellowships provide supplemental funding to admitted graduate students whose perspective and experience could be an enhancing factor in graduate programs. The intent of this support is to positively influence student decisions to attend BYU for graduate school, so the application deadline has just passed. We look forward to announcing the recipients of the 2022 Belonging Fellowships in early April.

We are also providing targeted support to programs to recruit and recognize excellence among their graduate students (RRGSE). This year's funded proposals across a number of colleges and departments had innovative ideas about encouraging prospective graduate students to come to BYU or offering recognition for some of the outstanding scholarly work our graduate students are carrying out.

Please read on to learn more about what we at Graduate Studies are doing to support selected graduate programs of real consequence at BYU.

Best regards,

Adam T. Woolley
Dean of Graduate Studies



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Updates

New Webpages

There are three new webpages that replace GSFaculty, GSCommittee, and GS Directory reports

1. **GSF02 – Graduate Faculty.** Page that displays each graduate faculty member by department. Those with proper access (Program Managers and Grad Coordinators) can view each faculty member’s list of student committee assignments.
2. **GSS01 – Graduate Studies Email List.** Departments can generate an email list for current students, admits just for the current semester, admits for semesters in the future, a list of students in ETD programs (excluding those in their first semester) and lists of students who have applied for graduation by semester.
3. **GSS22 Grad Student Deficient Hours.** This page shows students who have not registered for enough credit hours – those graduating or in their first semester.

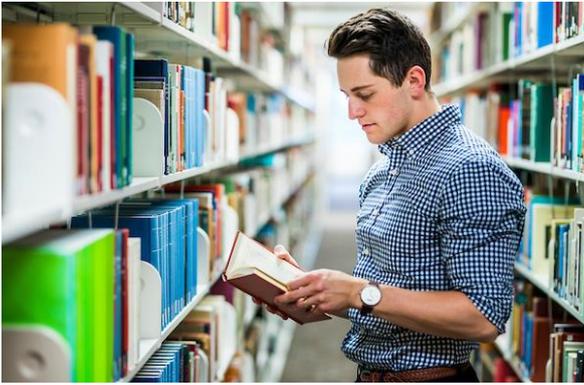


Graduate Studies University Conference Workshop

[Tuesday, August 23](#)

We look forward to meeting with Graduate Associate Deans, Chairs, Coordinators, and Program Managers during University Conference on Tuesday, August 23.

More information to come.



Resources



Unconscious Bias

As human beings, we all have biases—some we are aware of, others we aren't. With the recent university initiative on Race, Equity, and Belonging, we would recommend Human Resource Development's *Unconscious Bias Training* workshop to help you identify your biases and learn how to combat them. This is especially important when making decisions such as hiring, admissions, etc.

Contact Greg Danklef, Director, Human Resource Development at greg_danklef@byu.edu for more information.

Additional resources

[Race, Equity & Belonging Resources](#)

[Race, Equity, and Belonging Committee Report](#)

[Blindspot](#), Mahzarin R. Banaji & Anthony Greenwald

[What Works: Gender Equality by Design](#), Iris Bohnet

[When Women Don't Speak](#),
Brittany Karford Rogers, Y Magazine,
Spring 2020



Slate FAQ

Slate Bins & Queues

Can faculty look at graduate student applications in full without adding the application to their queue?

Yes, faculty or Graduate Program Managers can look at the full application without adding to their queue.

Does the faculty member “Add to Queue” when they do their actual review/recommendation?

Yes, the applicant should be added by the faculty member to the queue when they are ready to add ratings and comments on the review form.

How many faculty members can make a recommendation per bin?

Any number of faculty can make recommendations as long as they have been granted Reader access. There is not a limit on the number of reviews. If departments use the bins in a way that a faculty member will review an application again in another bin, such as after an initial discussion session, then a faculty member may submit a second review form.



Slate Tutorials Now Available

Graduate Studies has created new Slate tutorials for users and faculty reviewers. They include step by step details on different topics/actions with lots of screenshots.
<https://gradstudies.prod.brigham-young.psdops.com/slate-documentation>



University 3MT Competition

Thank you for supporting the 2022 University 3MT Competition! Each student was a great representative of their department and college and did a wonderful job presenting their research. Join us in congratulating the winners and celebrating all the participants.



- FIRST PLACE** Radhya Gamage, Chemistry, \$2,000
- SECOND PLACE** Spencer Sandberg, School of Social Work, \$1,500
- THIRD PLACE** Michael Von Gunten, Neuroscience, \$1,000

PRESENTERS' CHOICE (TIE) Radhya Gamage, Chemistry, \$500; Samuel Arce, Chemical Engineering, \$500

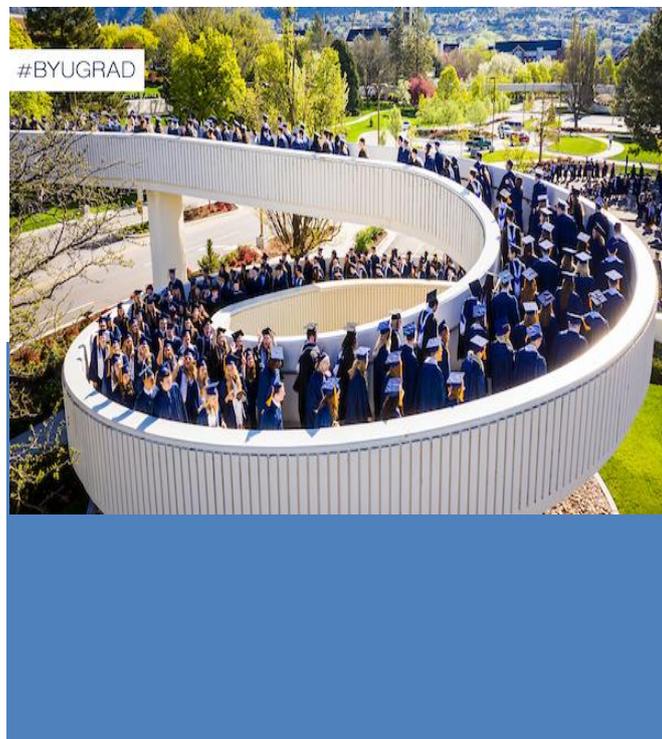
PARTICIPANTS (\$250) Nathan Adamson, Humanities; Emily Warburton, Education; Radhya Gamage, Physical & Mathematical Sciences; Samuel Arce, Engineering; Michael Von Gunten, Life Sciences; Spencer Sandberg, Family, Home, & Social Sciences; Danielle Hallows, Fine Arts & Communications; Kristen Hamblin, Nursing; Brooke Gledhill Wood, Law; Jeff Burke, Religious Education

JUDGES Julie Franklin, Student Life Vice President; Carri Jenkins, Assistant to the President, University Communications; Collette Blackwelder, Equal Opportunity Manager, Employee Relations; Moises Aguirre, Director of Multicultural Student Services; Jim Slaughter, University Chaplain and Manager of Student Success and Inclusion

Advising Students

Graduation Clearances

Thanks for all the work you do with your graduate students. We couldn't do it without you! As we are getting closer to graduation, please check on each student planning to graduate. In adv08 (or gradprogress>program of study milestone) view "Other Reqs" which need to be met before we can clear a student to graduate. Please remind students that *all* requirements, including those listed in gradprog and adv08 *must* be complete before we can clear them for graduation. If it looks like a student won't be able to make our deadlines, please defer their graduation or notify [Denise Stanton, denise_gibbons@byu.edu](mailto:denise_gibbons@byu.edu), to defer their graduation.



Minimum Registration

In January, Graduate Studies sends a report to each department listing students who have not met the yearly minimum registration requirement after Winter Semester registration (six credits per academic year beginning in September and ending in August). Students on this list must register for the additional credits needed before the end of Summer Term to avoid being dropped from their program.



Each year in July a report is sent to every graduate department notifying them of students who have been dropped for failure to meet the minimum registration



requirement. Departments have ten days to notify Graduate Studies of any errors before students are notified by email of minimum registration problems. Once a student is dropped, he or she loses graduate student status and may not register for classes nor use BYU facilities.

Graduate students from the United States and international students who are permanent U.S. residents are required to register for at least 2.0 credit hours during any semester or term in which they use any university facilities, consult with faculty, or take comprehensive oral or written examinations. The number of graduate credit hours for which they register must, in the judgment of the faculty advisor, accurately reflect the student's involvement in graduate study and use of university resources such as libraries, laboratories, and computer facilities. In no case will the registration be for fewer than 2.0 credit hours per semester, except for those graduating in Spring.

International students must register for at least 9.0 credit hours in both Fall and Winter Semesters to fulfill U.S. Citizenship and Immigration Services (USCIS) requirements. Questions should be directed to International Student and Scholar Services.

Admissions

UNIVERSITY APPLICATION & DECISION DEADLINES DISCONTINUED

Graduate departments now have full discretion to consider or not consider any late applicants who apply past their published program application deadlines. Please note that graduate departments must respond accordingly to any late applicants who may apply to your programs after your respective application deadlines.

GRADUATE DEPARTMENT ANNUAL ADMISSION UPDATES

Graduate Departments will receive an email solicitation from GS this month to submit any changes they would like to make to their graduate program admission requirements for the 2023-2024 admissions cycle. Please make sure that you submit your changes **before May 31st**. **Any changes made after May 31st will incur a \$500 late fee.**

This admission information will be published in the online application system and our GS website in September 2022 so that the relevant information is available to your applicants before the 2023 – 2024 admission cycle starts. Please keep in mind that these proposed changes will not be effective until the 2023 – 2024 admissions cycle starts and do not apply for the upcoming 2022 – 2023 academic year.

2022 KAHA NUI SUMMIT



After a hiatus due to previous COVID restrictions, the 2022 BYU Kaha Nui Summit resumed March 9.

114 attendees from 20 graduate departments were in attendance. Jamie Ku'ulei Kalama Wood, Director of BYU Living Legends, was the keynote speaker.



Jamie spoke about her journey as a Native Hawaiian with mixed ancestry

through higher education to her terminal degree. She shared her academic and professional experiences and gave student attendees a small glimpse into her experiences at BYU and beyond. The summit culminated with a preview of a new Living Legends video honoring the past and a solo vocal performance.

Other notable attendees included Larry Howell, Associate Academic Vice President, and Adam Woolley, Dean of Graduate Studies.



GRADUATE APPLICATION STATS YTD

Total applicants **3205**

Male applicants **1670**

Female applicants **1786**

Decisions processed **1300**

Overall acceptance rate **54%**

Upcoming Events



Graduate Student Appreciation Week

Monday, April 4
Department/College Day

Tuesday, April 5
GSS Virtual Grad Expo, Pizza

Wednesday, April 6
Graduate Studies, Gourmet Cookies

Thursday, April 7
Department/College Day

Friday, April 8
Grad Student Headshots

Commencement Line Marshals Needed

April Commencement will be IN PERSON this year (Thursday, April 21) and volunteers are needed to serve as line marshals.

Volunteers may include faculty, staff, administrators, and student employees. Breakfast will be provided to all line marshals and ushers the day of Commencement.

Sign up by March 25 at: <https://proccessional.byu.edu/>

Questions? Coral Taylor
coral@byu.edu or Casey Peterson
casey_peterson@byu.edu





BYU
Graduate
Studies

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Graduate Studies Diversity, Inclusion, and Belonging Statement

Graduate Studies seeks to nurture a community grounded in unity, mutual respect, and charity toward all. We strive to support graduate programs at Brigham Young University in the following ways:

1. We will develop policies and procedures that promote the recruitment, admission, retention, and support of all current and eligible prospective graduate students including students of color, women, and other underrepresented groups.
2. We strive to support an environment where multiple perspectives are shared, challenged, and valued for optimal learning so graduate students may become sensitive citizens and ambassadors, informed and aware of both diversity and culture, helping to make our BYU community and the broader communities in which they live more just, unified, and inclusive.
3. We will partner with BYU faculty, staff, and administration to foster an environment of inclusivity in all graduate programs where individuals of diverse backgrounds can succeed together in fulfilling BYU's aims and mission.
4. We will support graduate programs in mentoring and advancing graduate faculty of color, women graduate faculty, and graduate faculty from other underrepresented groups, encouraging diverse perspectives and contributions to enhance the graduate education experience.
5. Graduate Studies will annually assess for accountability by measuring outcomes from year to year regarding our stated aspirations and/or university guidelines.